

Name and Address of Bidder:_____



BIDDING DOCUMENTS

FOR

National Competitive Bidding

Procurement of Curtains

Bid Reference No:	UOR/DP/ 2026-27/09
Tender Title:	Procurement of Curtains
Procurement Procedure & Method	Single Stage Two Envelope
Last Date & Time of Receipt of Bids	13-10-2026 11:00 AM
Bid Opening Date & Time:	13-10-2026 11:30 AM

UNIVERSITY OF RASUL MANDI BHAUDDIN

13km, Sarai Alamgir Road, Mandi Bahauddin
Ph: 0546-553354, Email: purchase@uor.edu.pk

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Section-I: INVITATION TO BIDS
UNIVERSITY OF RASUL MANDI BHAUDDIN
TENDER NOTICE

Sealed bids are invited by the University of Rasul Mandi Bahauddin from well-reputed, financially sound, authorized firms / suppliers / dealers / distributors / manufacturers registered with Income Tax and Sales Tax Departments for the Procurement of Curtains, in accordance with the Punjab Procurement Rules, 2014 and the bidding documents. **Single Stage Two Envelope** bidding procedure will be adopted for Tender # UOR/DP/2026-27/08. Procurement of Curtains

Tender No.	Estimated Cost	Bid Security 02%	Closing Date & Time	Bid Validity
UOR/DP/2026-27/09 Procurement of Curtains	Rs. 8,822,000/-	Rs. 176,440/-	13-10-2026 11:00 AM	120 Days

Interested eligible bidders registered on EP can download bid documents in English language containing detailed item specifications, quantity and terms & conditions from Punjab e-Procurement System (ep.punjab.gov.pk). Bid documents can also be downloaded from Punjab PPRA website <http://ppra.punjab.gov.pk> and University of Rasul website: www.putrasul.edu.pk.

Technical and Financial Bids, duly completed, signed, stamped, and in complete conformity with Bidding Documents duly accompanied by a scanned copy of Bid Security Instrument and affidavit must be submitted online on E-Procurement Punjab (EP). Original affidavit in an envelope clearly marked with the Bidding Document Number and Title shall be submitted in the office of Director Purchase, University of Rasul, on or before Bid submission deadline, failing which bid shall be rejected. Bid Security should be submitted as per prescribed format by the PPRA.

Bidders are advised to ensure uploading the Bids on E-Procurement Portal, well before the submission deadline, and not wait for the last date and time to upload the bid. Bid submission on E-Procurement Portal shall entirely be the responsibility of the bidder. University of Rasul shall not be held responsible for any issues thereof. For any assistance regarding E-Procurement Portal, system support email and phone numbers are provided on PPRA'S website.

Technical Bids will be opened on **13-10-2026 11:30 AM** in the **Conference Room, University of Rasul**, in the presence of bidder's representatives who choose to attend. In case the last date of submission of bids falls on closed official days/ holidays, the date for submission and opening of the bids shall be the next working day (Monday to Friday) at the same time.

In case of any query, guidance can be sought from **Mr. Ahsan Ali, Dy. Director Procurement of the University**. (Tel: +92 (546) 553354, Email: purchase@uor.edu.pk). **Pre-bid meeting will be held on 30-09-2026 at 11:00 AM** in Conference Room, University of Rasul. Any query/ clarifications from any prospective bidder should be emailed on muhammad.tamoor@putrasul.edu.pk one day before pre-bid meeting. University of Rasul will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of Bids.

Note: The URL of the website of the PPRA is (<http://eproc.punjab.gov.pk/ViewTender.aspx>) and response time shall be calculated exclusively from the date of publication of the advertisement on the website of PPRA.

Director Purchase and Store,
University of Rasul Mandi Bahauddin 13km, Sarai Alamgir Road,
Mandi Bahauddin
Ph: 0546-553354, Email: purchase@uorm.edu.pk

Section II Instructions to Bidders (ITB)

2.1. Introduction

Clause	Description
2.1.1 Scope of Bid	i) The Procuring Agency (PA), as indicated in the Bid Data Sheet (BDS), invites bids for the provision of goods as specified in Section III - Technical Specifications and Section VII - Schedule of Requirements. This tender is for procurement of commercial Curtains, felt lining, curtain pipes and installation accessories for offices, classroom and hostel use. Bidders shall quote item-wise for the required items and quantities. Partial bids within an item shall be treated as non-responsive. The successful bidder will be responsible for supply, safe delivery, site measurement, sample approval, stitching, supply, installation, joint measurement, inspection and defect rectification where applicable at the consignee's end in accordance with the specifications and timelines stated in the BDS.
2.1.2 Source of Funds	i) University of Rasul has received budget from the Government of Punjab. The Procuring Agency intends to apply the provided funds / a portion of this budget to make eligible payments under the contract for which the Invitation to Bids has been issued.
2.1.3 Eligible Bidders	i) This Invitation for Bids is open to all suppliers, manufacturers or authorized agents/dealers/distributors registered with relevant Registration Authorities and Tax Departments / Authorities including Income Tax, Sales Tax and Punjab Sales Tax etc., except as provided hereinafter. ii) Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consultancy services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation to Bids, if applicable. iii) Government-owned enterprises may participate only if they are duly / legally authorized in this regard by the respective / relevant forum / authority. Relevant certificate must be provided. iv) Bidders shall not be under a declaration of blacklisting by the Procuring Agency. v) A Bidder shall not have a conflict of interest. Any Bidder found to have a conflict of interest shall be treated as non-responsive. A Bidder may be considered to have a conflict of interest with one or more parties in this bidding process if they: a) Are associated or have been associated for the procurement of the goods to be purchased under this Invitation for Bids, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consulting services for the preparation of the design, specifications and other documents to be used; b) Have controlling shareholders in common; or c) Receive or have received any direct or indirect subsidy from any of them; or d) Have the same legal representative for purposes of this Bid; or e) Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Agency regarding this bidding process. vi) A Bidder may be ineligible if: a) The Bidder is declared bankrupt or, in the case of company or firm, insolvent; b) Payments in favour of the Bidder are suspended in accordance with the judgment of a court of law; c) Legal proceedings are established against such Bidder involving an order suspending payments; d) The Bidder is convicted, by a final judgment, of any offence involving professional conduct; e) The Bidder is debarred or blacklisted due to corrupt and fraudulent practices under PPRA Act, 2009 and Punjab Procurement Rules, 2014; f) The Bidder is debarred or blacklisted in general due to consistent performance failure under relevant procurement rules; g) The firm / supplier / contractor is blacklisted / debarred by any international organization. vii) Bidders shall provide evidence of their eligibility and proof of compliance with legal requirements. viii) Bidders shall provide evidence of their continued eligibility as reasonably requested by the Procuring Agency. ix) Bidders shall submit proposals relating to sub-contracting where sub-contracting of any element of the contract amounting to more than ten percent of the Bid price is envisaged.
2.1.4 Eligible Goods and Services	i) All goods and related services to be supplied under the contract shall have their origin in eligible source countries, as per policy of Government of Pakistan. ii) For purposes of this clause, "origin" means the place where the goods are mined, grown, produced, manufactured, processed, or substantially assembled. iii) The origin of goods and services is distinct from the nationality of the Bidder.

	iv) For this purpose, the term “Goods” includes curtains, felt lining, pipes, eyelets, brackets, tie-backs, hooks and installation accessories, and the term “Services” includes supply, safe packing, transportation, loading / unloading, delivery, installation, after-sales services.
2.1.5 Cost of Bidding	i) The Bidder shall bear all costs associated with the preparation and submission of its bid. The Procuring Agency will not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
2.1.6 One Person One Bid	i) As per Rule 36A of Punjab Procurement Rules 2014, a Bidder shall submit only one Bid in the same bidding process, either individually or as a member of a joint venture or any similar arrangement. ii) No Bidder can be a sub-contractor while submitting a Bid individually or as a member of a joint venture in the same bidding process. iii) A Bidder, if acting in the capacity of sub-contractor in any Bid, shall not submit a separate bid for the same procurement.

2.2. The Bidding Documents

Clause	Description
2.2.1 Content of Bidding Documents	i) The goods required, bidding procedures, and contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:(a) Invitation to Bids(b) Instructions to Bidders (ITB)(c) Technical Specifications(d) Bid Data Sheet(e) General Conditions of Contract (GCC)(f) Special Conditions of Contract (SCC)(g) Schedule of Requirements(h) Bid Submission Form(i) Bidder’s Undertaking / Manufacturer Authorization / Bidder Undertaking Form (Form 8.3)(j) Bidder Profile Form(k) General Information Form(l) Affidavit(m) Bid Security Form, if bid security is submitted as bank guarantee(n) Technical Bid Form(o) Contract Form, at the time of contract signing(p) Financial Bid Form / Price Schedule(q) Performance Guarantee Form or CDR, at the time of contract signing(r) Draft Integrity Pact, if applicable(s) Bidder’s Commentary Form(t) Checklist / Table of Contents ii) The Bidder is required to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents, or submission of a bid not substantially responsive to the bidding documents, shall be at the Bidder’s risk and may result in rejection of its bid. iii) In case of any discrepancy between the Invitation to Bid and the Bidding Documents listed in ITB 2.2.1(i), the said Bidding Documents, provided they are not in conflict with any provision of PPR-14, shall take precedence. iv) The Procuring Agency shall not be responsible for the completeness of the Bidding Documents and their addenda if they are not downloaded directly from the Procuring Agency, EP, PPRA website, or other official source. Bidders must ensure submission of all required documents on EP. Bids received without required undertakings, valid documentary evidence, supporting documents, test certificates, catalogues, technical brochures, or other required information may be rejected at the initial stage.
2.2.2 Clarification of Bidding Documents	i) A prospective Bidder requiring any clarification of the bidding documents may notify the Procuring Agency through EP / Email at purchase@uorm.edu.pk. In response to clarification raised by bidders, an addendum, if deemed appropriate, may be issued on EP, provided that such request is received no later than seven (7) days prior to the deadline for submission of bids. ii) The Procuring Agency shall, within three (3) working days after receiving the request for clarification, respond in writing or in electronic form to any request for clarification, provided that such request is received not later than seven (7) days prior to the deadline for submission of bids. iii) Copies of the Procuring Agency’s response shall be uploaded on the website of the Procuring Agency / EP and forwarded to identified prospective bidders through an appropriate source of communication, including email, without identifying the source of the inquiry. iv) If the Procuring Agency considers it necessary to amend the Bidding Documents as a result of a clarification, it shall do so in accordance with the procedure provided under ITB 2.2.3. v) If indicated in the BDS, the Bidder’s designated representative may attend the pre-bid meeting at the Bidder’s own cost, at the place, date, and time mentioned in the BDS. During the pre-bid meeting, prospective bidders may request clarification regarding the Schedule of Requirements, Evaluation Criteria, Technical Specifications, or any other aspect of the Bidding Documents.vi) Minutes of the pre-bid meeting, if applicable, including questions asked by bidders without identifying the source, responses given, and any responses prepared after the meeting, shall be

	communicated to all prospective bidders who obtained the Bidding Documents. Any modification to the Bidding Documents resulting from the pre-bid meeting shall be made only through an Addendum pursuant to ITB 2.2.3. Non-attendance at the pre-bid meeting shall not be a cause for disqualification of a Bidder.
2.2.3 Amendment of Bidding Documents	i) At any time prior to the deadline for submission of bids, but not later than three (3) days before the closing date for submission of bids, the Procuring Agency may, for any reason, whether on its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by issuing an appropriate addendum on EP. ii) Any addendum so issued shall become part of the Bidding Documents and shall be available on EP to all prospective bidders. iii) In order to allow prospective bidders reasonable time to take the addendum into account while preparing their bids, the Procuring Agency may, at its discretion and as per Rule 29 of PPR-14, extend the deadline for submission of bids in the manner similar to the original advertisement, so as to avoid inconvenience and ensure a level playing field for all prospective bidders.

2.3. Preparation of Bids

2.3.1 Language of Bid	i) The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged between the Bidder and the Procuring Agency, shall be in English. Supporting documents and printed literature furnished by the Bidder may also be in English.
2.3.2 Bid Form	i) The Bidder shall complete the Bid Form and the appropriate Price Schedule / Financial Bid Form furnished in the bidding documents, indicating the goods to be supplied, brief description of goods, country of origin, quantity and prices. The bid shall be submitted on EP in two parts: one called the Technical Proposal and the other called the Financial Proposal , containing the documents listed in the Bid Data Sheet and Checklist. Each Bidder shall submit all documents as specified in the Bid Data Sheet and Checklist on EP . The Bidder shall submit the bid document with each page duly signed and stamped by the duly authorized representative of the Bidder.
2.3.3 Bid Prices	i) The Bidder shall indicate in Form 8.10 the unit prices, where applicable, and total bid price of the goods it proposes to supply under the contract. ii) Prices indicated in the Price Schedule shall be Package-wise on Form 8.10. The quoted prices shall be inclusive of all applicable taxes and duties as per prevailing Government rules, including the price includes site measurement, fabric, felt, stitching, pipes, accessories, transportation, labour and complete installation, in Pak Rupees. iii) The Bidder's separation of price components in accordance with ITB Clause 2.3.3(ii) above shall be solely for the purpose of facilitating comparison of bids by the Procuring Agency and shall not in any way limit the Procuring Agency's right to contract on any of the terms offered. iv) Prices quoted by the Bidder shall remain fixed during the Bidder's performance of the contract and shall not be subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an adjustable price quotation shall be treated as non-responsive and rejected.
2.3.4 Bid Currencies	i) Firm and final prices shall be quoted in Pak Rupees.
2.3.5 Documents Establishing Bidder's Eligibility and Qualification	i) Pursuant to ITB Clause 2.1.3, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted. ii) The documentary evidence of the Bidder's eligibility to bid shall establish to the satisfaction of the Procuring Agency that, at the time of submission of bid, the Bidder is eligible as defined under ITB Clause 2.1.3. iii) The documentary evidence of the Bidder's qualifications to perform the contract, if its bid is accepted, shall establish to the satisfaction of the Procuring Agency: a) that the Bidder has the legal authority, financial capacity, relevant experience and authorization / arrangements to supply, stitch and install curtains in accordance with the bidding documents; b) that the Bidder has adequate quality control, delivery, warranty and service support arrangements to perform the contract satisfactorily; and c) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.
2.3.6 Documents Establishing Goods' Eligibility	i) Pursuant to ITB Clause 2.1.4, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.

and Conformity to Bidding Documents	ii) The documentary evidence of eligibility of goods and services shall consist of a statement in the Price Schedule / Financial Bid Form indicating the country / place of manufacture or assembly, where applicable. iii) The documentary evidence of conformity of goods and services may include Require fabric/GSM report, hardware details, technical compliance sheet and samples demonstrating substantial responsiveness to the technical specifications. iv) Where a sample / demonstration unit is required by the Procuring Agency, the sample shall be submitted in the manner and time specified in the BDS / specifications and may be inspected to determine compliance with the characteristics listed in the specifications. v) The Procuring Agency may verify the offered models, serial numbers, warranty status and OEM authorization through manufacturer / distributor channels at any stage.
2.3.7 Bid Security	i) Bidders are required to submit Bid Security through Bank of Punjab (online drawn) as per procedure prescribed by PITB/Punjab-eProcurement Portal. ii) Cheque or Cross Cheque shall not be accepted at all. iii) The bid security shall be in Pak Rupees. iv) Any bid not secured in accordance with ITB Clause 2.3.7(i) and 2.3.7(ii) may be rejected by the Procuring Agency as non-responsive. v) The amount submitted as Bid Security shall be refunded to the unsuccessful bidders after the decision for the award of the said tender. vi) Subject to the award of contract, the Bid Security shall be returned to successful bidder against submission of Performance Guarantee. vii) If the Bid Security is found less than the required amount then the bid will be rejected irrespective of the rates and the stage of the bid process. viii) The bid security may be forfeited: a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or b) in the case of a successful Bidder, if the Bidder: i. fails to sign the contract in accordance with ITB Clause 2.6.3; or ii. refuses to accept Letter of Acceptance of the Bid; or iii. fails to furnish performance guarantee in accordance with ITB Clause 2.6.2; or iv. is declared blacklisted after due process of law under Section 17-A of the PPRA Act, 2009 read with Rule 21 of PPR-14.
2.3.8 Period of Validity of Bids	i) Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring Agency. A bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive. ii) In exceptional circumstances, the Procuring Agency may solicit the Bidder's consent to an extension of the period of validity as per Rule 28 of PPR-14. The request and the responses thereto shall be made in writing or by email. The bid security provided under ITB Clause 2.3.7 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder accepting the request shall not be required nor permitted to modify its bid.
2.3.9 Format and Signing of Bid	i) The bid shall be in the format and sequence prescribed in the checklist provided at the end of the bidding documents. ii) The Bidder shall authorize a person / persons for signing, submission / uploading and further correspondence with the Procuring Agency on behalf of the Bidder. The authority letter must be part of the bid. In case of any issue, the Bidder shall be responsible for all consequences. iii) The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person duly authorized to bind the Bidder to the contract. This authorization shall consist of a written confirmation as specified in the BDS and shall be attached with the bid. The name and position of each authorized person must be typed or printed below the signature. All pages of the bid shall be signed and stamped by the authorized person. iv) Any interlineations, erasures, cutting or overwriting shall be valid only if signed and stamped by the person or persons signing the bid. v) The Bidder shall furnish information as described in the Form of Bid regarding commissions or gratuities, if any, paid or to be paid to agents relating to this bid and contract execution if the Bidder is awarded the contract.

2.4. Submission of Bids

2.4.1 Sealing and Marking of Bids	i) As per rule 24, bidders are required to submit one Technical Proposal and one Financial Proposal on EP. The Technical Bid shall include duly signed and stamped bidding documents, warranty details, delivery plan, after-sales/service arrangements, and all information/documents required for technical evaluation. The Financial Bid shall consist of prices/rates on the prescribed format available in the bidding documents. ii) Scanned copy of bid security as demanded in advertisement/invitation to bid must be uploaded with the Technical Bid. Original bid security instrument and original affidavit shall be submitted to the Procuring Agency on or before the deadline for bid submission.
2.4.2 Deadline for Submission of Bids	i) Bids must be uploaded no later than the time and date specified in the Bid Data Sheet. The date, time and venue of pre-bid meeting, if convened, is as stipulated in the Bid Data Sheet. ii) The Procuring Agency may, at its discretion and as per rule 29 of PPR-14, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 2.2.2 & 2.2.3, in which case all rights and obligations of the Procuring Agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
2.4.3 Late Bids	i) Any bid uploaded on EP (if possible) after the deadline for submission of bids prescribed by the Procuring Agency will not be entertained. No bid will be entertained if not uploaded on EP within bid submission deadline.
2.4.4 Modification and Withdrawal of Bids	i) The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring Agency prior to the deadline prescribed for submission of bids. ii) The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of Clause (i). A withdrawal notice may also be sent by email, but followed by a signed confirmation copy, postmarked not later than the deadline for submission of bids. iii) No bid may be modified after the deadline for submission of bids. iv) No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security (along with other remedies available under PPR-14). v) Revised bid may be submitted after the withdrawal of the original bid by written notice before the deadline for submission of Bids.

2.5. Opening and Evaluation of Bids

Clause	Description
2.5.1 Opening of Bids by the Procuring Agency	i) The Procuring Agency will download from e-PADS all technical bids and open them publicly, in the presence of bidders or bidders' representatives who choose to attend, at the time, date, and place specified in the Bid Data Sheet. The bidders or their representatives present shall sign an attendance sheet as evidence of their presence. The Financial Proposals will not be downloaded, shall remain unopened, and will be held in custody of the Procuring Agency until the specified time of their opening. ii) The Procuring Agency shall evaluate the technical proposal in the manner prescribed as per Eligibility Criteria and Qualification Criteria mentioned in the BDS, without reference to price, and shall reject any proposal which does not conform to these requirements. No amendment shall be permitted during technical evaluation. iii) The Procuring Agency will prepare minutes of the Bid opening. The record shall include, at minimum, the name of the Bidder and whether or not there is a withdrawal, substitution, or modification. The technical evaluation report will be uploaded on EP. iv) After five days of uploading and conveying the technical evaluation to prospective bidders, the Procuring Agency shall invite, through EP / Email at purchase@uorm.edu.pk, only those bidders who have submitted substantially responsive Technical Proposals and have been determined as qualified to attend the opening of Financial Proposals. The date, time, and venue for opening of Financial Proposals will be communicated through EP / Email. Attendance of technically responsive bidders at the opening of financial proposals is optional. The Procuring Agency will notify bidders whose Technical Bids are substantially non-responsive by uploading the Technical Evaluation Report on EP / Email, and their Financial Proposals shall remain unopened in EP. v) Minutes of the Financial Bid Opening shall be recorded and uploaded by the Procuring Agency on EP.

	vi) The Procuring Agency will notify bidders by uploading the Evaluation Report through EP / Email regarding bids rejected for being substantially non-responsive to the requirements of the Bidding Document. vii) Minor oversights, clerical mistakes, or other minor inconsistencies that do not alter the substance of the financial bid may be corrected by the Procuring Agency. In case of discrepancy between a partial amount and total amount, or between words and figures, correction shall be made as per the applicable rules and bidding documents. viii) The lowest evaluated responsive bid shall be accepted item-wise. ix) All items in the Schedule of Requirements / Supply must be listed and priced separately in the Price Schedule. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the quoted item price.
2.5.2 Confidentiality	i) Information relating to the examination, clarification, evaluation, comparison of Bids, and recommendation of contract award shall not be disclosed to bidders or any other persons not officially concerned with such process until the announcement of the respective evaluation report, in accordance with Rule 37 of PPR-14. ii) Any effort by a Bidder to influence the Procuring Agency's processing of Bids or award decisions may result in rejection of its Bid. iii) Notwithstanding ITB Clause 2.2.2, from the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Procuring Agency on any matter related to the bidding process, it shall do so in writing or through electronic forms that provide a record of the communication.
2.5.3 Clarification of Bids	i) As per Rule 33(2) of PPR-14, during evaluation of bids, the Procuring Agency may, at its discretion, ask the Bidder for clarification of its Bid, including breakdown of prices to determine reasonability. The request for clarification and the response shall be in writing or electronic form, and no change in prices or substance of the bid shall be sought, offered, or permitted. Any clarification submitted by a Bidder without a request from the Procuring Agency shall not be considered. ii) From the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Procuring Agency on any matter related to the Bid, it shall do so in writing or electronic form that provides a record of communication. iii) Any alteration or modification in the Bid which affects the following parameters shall be considered a change in the substance of a bid: a) Evaluation and qualification criteria; b) Required scope of work or specifications c) All security requirements; d) Tax requirements; e) Terms and conditions of bidding documents; f) Change in the ranking of the Bidder.
2.5.4 Preliminary Examination	i) The Procuring Agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required securities have been furnished, whether the documents have been properly signed, and whether the bids are generally in order. The Procuring Agency may waive any minor discrepancy, nonconformity, or irregularity which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder. ii) Arithmetical errors will be rectified on the following basis: a) If there is a discrepancy between the unit price and total price obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the Supplier does not accept the correction, its bid will be rejected and its bid security may be forfeited. b) If there is a discrepancy between words and figures, the amount in words shall prevail .iii) Prior to detailed evaluation, the Procuring Agency will determine the substantial responsiveness of each bid to the bidding documents pursuant to ITB Clause 2.5.5. A substantially responsive bid is one which most closely conforms to all terms and conditions of the bidding documents without deviations. Deviations from, objections to, or reservations regarding critical provisions such as Bid Security, Applicable Law, Taxes and Duties, and mandatory registrations / renewals shall be deemed material deviations. The Procuring Agency's determination of responsiveness shall be based on the contents of the Bid itself without recourse to extrinsic evidence. iv) If a bid is not substantially responsive, it will be rejected by the Procuring Agency and may not subsequently be made responsive by correction of the nonconformity. v) Prior to detailed evaluation, the Procuring Agency will determine whether each Bid: a) Meets the

	eligibility criteria defined in ITB 2.1.3 and ITB 2.1.4; b) Has been prepared as per the format and contents defined in the Bidding Documents; c) Has been properly signed; d) Is accompanied by the required securities; e) Is responsive to the requirements of the Bidding Documents. The Procuring Agency's determination of responsiveness will be based on the contents of the Bid itself.
2.5.5 Examination of Terms and Conditions; Technical Evaluation	i) The Procuring Agency shall examine the Bid to confirm that all terms and conditions specified in the GCC and SCC have been accepted by the Bidder without any material deviation or reservation. ii) The Procuring Agency shall evaluate the technical aspects of the Bid to confirm that all requirements specified in Section III - Technical Specifications, Section VII - Schedule of Requirements, and Evaluation Criteria provided in the BDS have been met without material deviation or reservation. iii) If, after examination of terms and conditions and technical evaluation, the Procuring Agency determines that the Bid is not responsive, it shall reject the Bid. iv) The Bidder shall permit the Procuring Agency to inspect the Bidder's accounts and records relating to the performance of the supplies.
2.5.6 Correction of Errors	i) Bids determined to be substantially responsive will be checked for arithmetic errors. Errors will be corrected as follows: a) If there is a discrepancy between unit prices and total price obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless the Procuring Agency considers that there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected; b) If there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; c) Where there is a discrepancy between amounts in figures and words, the amount in words shall govern; d) Where there is a discrepancy between the grand total of the Price Schedule and the amount mentioned on the Form of Bid, the amount referred to in the Price Schedule shall be treated as correct, subject to elimination of other errors. ii) The amount stated in the Bid will be adjusted by the Procuring Agency in accordance with the above procedure for correction of errors. The concurrence of the Bidder shall be considered binding upon the Bidder. If the Bidder does not accept the corrected amount, its Bid will be rejected and the Bid Security may be forfeited or the Bid Securing Declaration may be executed in accordance with ITB 2.3.8.
2.5.7 Rejection of Bids	Notwithstanding anything stated in this document, the Procuring Agency may reject any or all bids at any time prior to acceptance of a bid, subject to the provisions of PPRA Rules. The Procuring Agency may, upon request, communicate to a bidder the grounds for rejection, but shall not be under obligation to justify those grounds.
2.5.8 Post-Qualification & Evaluation of Bids	i) In the absence of prequalification, the Procuring Agency will determine to its satisfaction whether the Bidder is qualified to perform the contract satisfactorily as per the evaluation criteria listed in the BDS and ITB Clause 2.1.3. ii) The determination will take into account the Bidder's experience, financial, technical, and production / supplying capabilities. It will be based upon examination of documentary evidence submitted by the Bidder pursuant to ITB Clause 2.3.6, as well as such other information required for eligibility / qualification expressed in the BDS as the Procuring Agency deems necessary and appropriate. iii) The Procuring Agency will technically evaluate and compare the bids which have been determined to be substantially responsive pursuant to ITB Clause 2.5.5, as per the required Technical Specifications. iv) The financial evaluation of a Bid will be based on the Price Schedule / Financial Bid Form 8.10. The bidder offering partial scope of work will be disqualified. The bidder offering complete scope of work and securing the required marks or more in technical evaluation will be declared technically qualified. All quoted items must meet the minimum required specifications. In case any item does not meet the minimum required specification, such item will be rejected. All bidders will be informed after technical evaluation whether they are qualified or not. v) The Procuring Agency's financial evaluation of a bid will be on Delivered Duty Paid (DDP) price inclusive of prevailing taxes and duties. A bid most closely conforming to the evaluation criteria and other conditions specified in the bidding documents, and having the lowest evaluated cost, will be selected as the lowest evaluated bid.
2.5.9 Contacting	i) Subject to ITB Clause 2.5.3, no Bidder shall contact the Procuring Agency on any matter relating

the Procuring Agency	to its Bid from the time of Bid opening until the evaluation report is made public. If the Bidder wishes to bring additional information or any grievance to the notice of the Procuring Agency, it shall do so in writing as per PPRA Rules. ii) Any direct or indirect effort by a bidding firm to influence the Procuring Agency during the process of selection of a bidder or award of contract may result in rejection of its Bid and disqualification from participation in the Procuring Agency's future bids.
2.5.10 Grievance Redressal	i) As per Rule 67 of PPR-14, the Procuring Agency has constituted a Grievance Redressal Committee (GRC) with proper powers and authorization to address complaints. ii) Any Bidder feeling aggrieved may file a written complaint against eligibility parameters or any other terms and conditions prescribed in the Bidding Documents found contrary to the provisions of Rule 33, and the same shall be addressed by the Procuring Agency before the proposal submission deadline. iii) Any party may file a written complaint against eligibility parameters or any other terms and conditions prescribed in the Bidding Documents found contrary to the provisions of Rule 34, and the same shall be addressed by the Procuring Agency before the proposal submission deadline. iv) Any Bidder feeling aggrieved by any act of the Procuring Agency after submission of its Bid may lodge a written complaint concerning its grievance not later than ten days after announcement of the final evaluation report. In case of single stage two envelope bidding procedure, any bidder aggrieved by technical evaluation may file a grievance within five days of announcement of the technical evaluation report. After completion of the technical evaluation process, the Procuring Agency shall immediately upload the technical evaluation report on the website of PPRA and Procuring Agency for receiving grievance petitions from prospective bidders, if any. v) If the complaint / grievance is filed after issuance of the final evaluation report, the complainant cannot raise any objection on the technical evaluation report. However, the complainant may raise objection on any part of the final evaluation report where single stage one envelope bidding procedure is adopted. vi) The GRC shall investigate and decide upon the complaint within fifteen days of receipt of the complaint. Mere lodging of a complaint shall not warrant suspension of the procurement process.

2.6. Award of Contract

Clause	Description
2.6.1 Notification of Award	i) Prior to the expiration of the period of bid validity, the Procuring Agency will notify the successful Bidder in writing by registered letter or by email that its bid has been accepted. ii) The notification of award will constitute the formation of the Contract. iii) Upon the successful Bidder's furnishing of the Performance Guarantee pursuant to ITB Clause 2.6.2(i), the Procuring Agency will promptly notify each unsuccessful Bidder and will discharge its Bid Security, pursuant to ITB Clause 2.3.8(v).
2.6.2 Performance Guarantee	i) Within seven (07) days of the receipt of Letter of Intent / Notification of Award, the successful Bidder shall furnish the Performance Guarantee in accordance with the Conditions of Contract, in the Performance Guarantee Form provided in the bidding documents, or in another form acceptable to the Procuring Agency. ii) Failure of the successful Bidder to comply with the requirement of ITB Clause 2.6.2(i) above or ITB Clause 2.6.3 shall constitute sufficient grounds for annulment of the award and forfeiture of the Bid Security, along with other remedies available under PPR-14. After that, the Procuring Agency may decide to award the contract to the next lowest evaluated Bidder, keeping in view the bid validity time, or may call for new bids keeping in view the concept of value for money as defined under Rule 2(ae), read with the Principles of Procurement as provided in Rule 4 of PPR-14.
2.6.3 Signing of Contract / Issuance of Purchase Order	i) At the same time as the Procuring Agency notifies the successful Bidder that its Bid has been accepted, the Procuring Agency will send the Bidder the Contract Form provided in the Bidding Documents, incorporating all agreements between the parties. Within seven (07) days of issuance of Notification of Award, the successful Bidder shall sign the formal Contract Agreement on stamped paper as per Stamp Act, 1899, the cost of which shall be borne by the successful Bidder. ii) At the time of signing of contract, the Procuring Agency reserves the right to finalize the site measurement, sample approval, stitching, delivery and room/window-wise installation schedule iii) The Procuring Agency shall issue the Purchase Order after receipt of the required Performance Guarantee, as per Rule 55 of PPR-14.
2.6.4 Award	i) Subject to ITB Clause 2.6.2, under Rule 55 of PPR-14, the Procuring Agency will award the

Criteria	contract to the successful Bidder whose Bid has been determined to be responsive and the lowest evaluated Bid, provided that the Bidder has also been determined qualified to perform the contract satisfactorily.
2.6.5 Procuring Agency's Right to Vary Quantities at Time of Award	i) The Procuring Agency reserves the right, at the time of contract award, to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, on the analogy of Rule 59(1)(iv) of PPR-14, not more than 15%.
2.6.6 Procuring Agency's Right to Accept or Reject All Bids	i) As per Rule 35 of PPR-14, the Procuring Agency reserves the right to accept or reject all bids and to annul the bidding process at any time prior to contract award, without incurring any liability to the Bidder or bidders, or any obligation to inform the bidders of the grounds for the Procuring Agency's action. ii) The Bidders shall be promptly informed about the rejection of the Bids, if any. iii) The Procuring Agency shall, upon request, communicate to any Bidder the grounds for rejection of all Bids or proposals, but shall not be required to justify those grounds.
2.6.7 Re-bidding	i) If the Procuring Agency rejects all Bids under Rule 35, it may proceed with the process of fresh bidding. However, before doing so, it shall assess the reasons for rejection and may, if necessary, revise specifications, evaluation criteria, or any other condition for Bidders.
2.6.8 Corrupt or Fraudulent Practices	i) The Procuring Agency requires that Bidders, Suppliers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts. For the purposes of this provision, "Corrupt Practices" in respect of the procurement process shall be as defined in Section 2(d) of the PPRA Act, 2009. ii) Blacklisting & Debarment: Blacklisted firms and those found involved in corrupt practices shall not be allowed to participate in bidding. Requirements and procedure for blacklisting and debarment shall be as per Section 17A of the PPRA Act, 2009, Rule 21 and Sub-rule (6) of Rule 21 of PPR-14.
2.6.9 Verification	i) The Procuring Agency may verify any or all documents / information submitted by the Bidder. In case of bogus documents or wrong information, the same shall not be considered for evaluation and the Bid shall be rejected.

Section-III. Technical Specifications

3.1. Technical Specifications

Note: The Bidder shall submit samples of jute fabric, felt lining, eyelets, steel pipe, brackets, tie-back belts and decorative hooks for approval. The Procuring Agency may verify fabric and felt GSM, pipe diameter and wall thickness, color, shade, stitching and workmanship. One complete installed curtain mock-up may be required before bulk stitching and installation.

Procurement of Curtains

SR	ITEM	SPECIFICATIONS	Window Size & Quantity	
			Size	Qty.
1	Curtains	Supply, stitching and installation of heavy-duty curtains made of tightly woven jute fabric weighing at least 350 GSM, with felt backing/lining. The combined weight of jute fabric and felt shall be 450 GSM or more. The fabric shall be durable, fade-resistant, dust-resistant and uniform in color. Curtains shall have reinforced side stitching, double-folded bottom hems and corrosion-resistant steel eyelet rings fixed at 6-inch center-to-center spacing along the top. Matching fabric tie-back belts shall be provided for each curtain panel. The total finished curtain width shall be at least 1.5 times the window opening width to provide proper fullness. Curtains shall start 6 inches above the top of the window and extend to 2 inches above the finished floor level. Exact measurements shall be taken at the site before stitching. Color, fabric, felt, eyelets and stitching samples shall be approved by the Procuring Agency before bulk supply. Steel curtain pipe, having a minimum diameter of 1 inch (25 mm) and minimum wall thickness of 1.2 mm (18 gauge). The pipe shall be straight, rust-resistant and capable of carrying the curtain weight without bending. Heavy-duty brackets shall be installed at both ends, positioned at least 6 inches beyond each side of the window, with additional support at the center or at maximum 6-foot intervals for longer pipes. The pipe shall be supplied complete with matching steel brackets, center supports, end caps/finials, screws, wall plugs and all other required installation accessories. Corrosion-resistant decorative bullet hooks, along with matching curtain tie-back belts, shall be installed on both sides of each window.	5ft x 6ft	12
			5ft x 8ft 6 inches	01
			8ft x 6ft	15
			6f x 5ft 6 inches	80
			6ft x 6ft 6 inches	81
			6ft x 3ft 6 inches	100
			5ft x 5ft	42
			3ft x 5ft	14
			4ft x 5ft	6
			16ft x 6ft 6 inches	6
			16ft x 7ft 6 inches	4
			15ft x 6ft	4
			12ft x 6ft	14
			6ft x 6ft	14
			4ft x 6ft	8
				401

The following conditions from your original specification have not been added. Insert them immediately after the Technical Specifications table and preferably repeat the payment-related condition in the Financial Bid Form:

1. Successful bidder to verify every window and take exact measurements.
2. Payment based on flat finished curtain width, including 1.5-times fullness, multiplied by finished height.
3. Rate includes all materials, accessories, transport, labour and installation.
4. All samples require approval before bulk work.
5. Defective or substandard materials/workmanship must be replaced free of cost.

Section-IV: Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Section II. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause No.	ITB No.	Amendments of, and Supplements to, Clauses in the Instructions to Bidders
A. Introduction		
1	2.1.1	Name of Procuring Agency: University of Rasul Mandi Bahauddin Subject of Procurement: Procurement of Curtains Period for Delivery of Goods: As per Schedule of Requirements Commencement Date for Delivery of Goods: Immediately after signing of contract and issuance of Purchase / Supply Order. The complete procurement shall be evaluated package/lot-wise based on the total evaluated price.
2m	2.1.2	Financial Year: 2026-27 Name of Financing Institution: University of Rasul Mandi Bahauddin Name and Identification Number of Contract: Procurement of Curtains UOR/DP/2026-27/09
3	2.1.3	The Bidder shall provide relevant certificates / documents including non-debarment / non-blacklisting certificate, NTN, STRN, Active Taxpayer status, non-bankruptcy undertaking, and undertaking regarding non-involvement in corrupt and fraudulent practices.
4	2.1.4	Ineligible Countries: As per Government of Pakistan policy.
5	2.3.5(iii), 2.3.6(iii)	Form 8.3 – Bidder's Undertaking / Manufacturer Authorization: The Bidder shall submit an undertaking confirming that it has the legal authority, authorization / arrangement, financial capacity, delivery capacity, warranty support, after-sales service arrangement, and ability to supply brand new, unused and non-refurbished curtains in accordance with the tender specifications.
B. Bidding Documents		
6	2.2.2(i)	Address for Clarification of Bidding Documents: Director Procurement, University of Rasul, Mandi Bahauddin. Phone: 0546-553354, Email: purchase@uorm.edu.pk .
7	2.2.2(iv), 2.2.2(v)	Date of Uploading Responses to Clarifications, if any: 03 days before closing date.
8	2.3.9	The complete bidding documents shall be submitted / uploaded on EP as per the prescribed format, duly signed and stamped by the authorized representative of the Bidder.
C. Bid Price, Currency, Language and Country of Origin		
9	2.3.1	Language of Bid: English. Other documents, warranty documents, certificates, and supporting literature, if not available in English, shall be provided with English translation by an approved translation agency.
10	2.3.4	Firm and final prices shall be quoted in Pak Rupees. The quoted price shall be Delivered Duty Paid, inclusive of all applicable taxes, duties, transportation, delivery, installation / commissioning, warranty and all related charges.
11	2.3.4	Full and final prices shall be quoted in Pak Rupees only.
12	2.1.4(ii)	Country of Origin: As mentioned in the technical specifications. Goods shall originate from eligible source countries as per Government of Pakistan policy.
D. Preparation and Submission of Bids		
13	2.1.3	The Bidder shall upload / submit the following mandatory documents on EP. In case of any deficiency, discrepancy, non-verifiable document, or non-compliance, the Bid may be declared non-responsive: a) NTN registration certificate of firm. Verifiable copy must be attached. b) General Sales Tax registration certificate of firm. Verifiable copy must be attached. c) Active Taxpayer Status from FBR. d) Professional Tax Certificate 2023 or latest. Attested copy must be attached. e) Bank statement for last three years 2023, 2024 & 2025. Average annual turnover must be Rs. 5 million or more. f) Technical brochures / catalogues of goods quoted, clearly mentioning specifications, manufacturer's brand and model. g) Certificate of legal and financial autonomy and operation of non-dependency to Government under commercial law, only for Government-owned enterprises. h) Firm must be in operation for the last 03 years. NTN registration must be at least 03 years old. i) Affidavit on legal stamp paper worth Rs. 300 to the effect that: • Bidder is neither currently blacklisted nor debarred from any Government / Semi-Government organization, nor is any litigation pending in this regard. • The documents / photocopies provided with the Bid are authentic. In case any fake / bogus document is found at any stage, the Bidder shall be blacklisted as per law / rules. • The provided information is correct. k) Registration of the Bidder with relevant forums / organizations, where applicable. l) All certificates must be verifiable and must bear complete address of issuing authority including email address / phone number etc.

		m) A Bidder shall be deemed non-responsive if, upon evaluation of technical proposal, the item offered fails to comply with the tender specifications. Note: Bidder must provide the Original Affidavit on Stamp Paper and Original Bid Security Instrument on or before the deadline for submission of bids.
14	2.3.6, 2.3.7	The supplier shall provide an undertaking that during inspection, after delivery, or during warranty period, any defective, damaged, non-genuine, refurbished, wrong fabric, colour, GSM, dimensions, lining or hardware, wrong-specification, short-supplied, or non-compliant curtains, lining, pipes or accessories pointed out by the Procuring Agency shall be replaced by the supplier at its own cost. Replacement shall be made within 07 days for locally available items or within the period specified by the Procuring Agency in the purchase order / contract.
15	2.4.2(i)	Technical and Financial Bids shall be uploaded on EP before the deadline, along with all required documents.
16	2.4.2(ii)	Deadline for Bid Submission: 13-10-2026 at 11:00 AM through EP. The date and time may be amended on EP, if required.
17	2.6.2	Performance Guarantee: Ten percent (10%) of the contract amount in the shape of Bank Guarantee in favour of University of Rasul. The performance guarantee shall remain valid up to completion of delivery, inspection, acceptance, warranty and defect rectification obligations under the contract.
18	2.3.7	Estimated Contract Price: as per Tender Notice. Bid Security: Approximately 2% of the estimated price, as per Tender Notice. Bid security shall prescribed format by the PPRA / EP Portal
19	2.3.8	Bid Validity Period: 120 days after opening of bid.
E. Opening and Evaluation of Bids		
20	2.5.1	Time, Date and Place for Bid Opening: Technical bids shall be opened 30 minutes after closing time of bid submission in the Conference Room, University of Rasul, Mandi Bahauddin, or as mentioned in the Tender Notice / EP.
21	2.3.5	The currency used for bid evaluation and comparison purposes shall be Pak Rupees only.
22	2.6.3	The successful Bidder shall provide stamp paper of minimum Rs. 1,200/- or 0.25% of the total order value, whichever is greater, for execution of contract agreement.

F. Bid Evaluation Criteria

23. Evaluation Criteria			
ITB 2.5.8	Criteria for bid evaluation: Lowest Delivered Duty Paid (DDP) evaluated price package/lot-wise offered by the technically qualified and responsive bidder.		
A	A-Mandatory / Knock Down Criteria Responsiveness of the Bidder shall be checked through preliminary examination and Knock Down Criteria as provided in BDS Clause 13. In case of any deficiency / discrepancy in mandatory documents or non-compliance with required curtains specifications, the Bidder shall be declared non-responsive.		
B	B-Marking Criteria		
Sec. No.	Description	Max Marks	Marks Allocation
1	Company Profile, Experience etc.	40	
i.	Experience in years / Market Existence From the date of NTN Registration. NTN Certificate must be attached.	20	1 to 3 Year = 5 Marks +3 to 5 Years =10 Marks +5 to 8 Years =15 Marks Above 8 years= 20 Marks (Maximum 20 Marks)
ii.	Value of Projects Cost of Supply/ Installation having similar nature (Purchase orders OR supply orders OR completion certificates must be attached, otherwise, no marks shall be awarded.)	20	3 to 5 M= 5 Marks +5 to 7 M =10 Marks +7 to 9 M =15 Marks Above 9 M= 20 Marks (Maximum 20 Marks)
2	Financial Position	30	
i.	Sum of Annual Sales /Annual Returns/ Audit Reports (Last 03 years) (Signed and stamped) (2023, 2024 & 2025) must be attached, otherwise, no marks shall be awarded.)	20	5 to 7 M= 5 Marks +7 to 9 M =10 Marks +9 to 11 M =15 Marks Above 11 M= 20 Marks (Maximum 20 Marks)
ii.	Bank Balance / Credit Limit If bank balance / credit limit up-to 30th June, 2026	10	5+ to 7 Million 2 Marks 7+ to 9 Million 4 Marks 9+ to 11 Million 6 Marks 11+ to 13 Million 8 Marks Above 13 Million 10 Marks (Maximum 10 Marks)
3	HR, Infrastructure & Satisfactory Supply Proof	10	
i.	Letter of Satisfaction after sale service by the client. Please attach satisfaction /completion/ appreciation letter. - (In case of missing information, no mark may be awarded.)	10	02 mark for each certificate (Maximum 10 marks)
4	Offices / Infrastructure / Repair Facilities, Company Profile / Products Demo	10	
i.	List of offices with Complete address, ownership / rent agreement, years of office established on the same place. In case of missing information, no mark may be awarded.	10	head office = 6 marks Other than Head Office 2 marks Each office/ branch (Maximum 10 Marks)
	TOTAL MARKS	100	
Note 1: Supporting documents, where required, must be attached; otherwise, no marks shall be awarded. The successful / technically responsive Bidder may be required to provide official OEM datasheet / brochure, warranty verification, authorization verification, and/or sample / demo unit of the quoted gym equipment model, if required by the Evaluation Committee. Note 2: Minimum 65% marks are mandatory overall. Note 3: Bidders qualifying in Knock Down Criteria, Marking Criteria and technical compliance of gym equipment shall be invited for financial bid opening. Note 4: Financial evaluation shall be carried out item-wise on Delivered Duty Paid basis. Contract may be awarded item-wise to the lowest evaluated responsive bidder.			

G. Award of Contract

2.6.5	Percentage for quantity increase or decrease is: 15%
2.6.2	The Performance Guarantee shall be: ten percent (10%) of the contract amount
2.6.2	The Performance Security (or guarantee) shall be in the form of: Bank Guarantee in favor of University of Rasul valid up to completion of delivery, inspection, acceptance, and defect rectification obligations under the contract.

Section V. General Conditions of Contract

Clause	Title	Detail
1.	Definitions	1.1 In this Contract, the following terms shall be interpreted as indicated: (a) "The Contract" means the agreement entered into between the Procuring Agency and the Supplier, including all attachments, appendices and documents incorporated by reference. (b) "The Contract Price" means the price payable to the Supplier under the Contract for full and proper performance of contractual obligations. (c) "The Goods" means gym equipment, standard accessories and related items to be supplied under the Contract. (d) "The Services" means related services including packing, transportation, loading/unloading, delivery, installation/commissioning, asset tagging / serial number recording, warranty and after-sales support. (e) "GCC" means the General Conditions of Contract. (f) "SCC" means the Special Conditions of Contract. (g) "The Procuring Agency" means the organization purchasing the Goods, as named in SCC. (h) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract. (i) "Day" means calendar day.
2.	Application	2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.
3.	Country of Origin	3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules, as further elaborated in the SCC. 3.2 For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components. 3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.
4.	Standards	4.1 The Goods supplied under this Contract shall conform to the standards and minimum specifications mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative OEM standards applicable to the goods. 4.2 The supplied gym equipment shall conform to the approved make/model, frame, motor/drive system, resistance system, weight stack, upholstery, standard accessories and operational parts, warranty, packing and quantity requirements stated in the Technical Specifications.
4a.	Ensuring Storage Arrangements	4.3 To facilitate receipt of supplies, the Supplier shall inform the Procuring Agency at least three (3) working days before delivery of each consignment so that receiving, counting and inspection arrangements can be made. In case the supplier abides by the given time frame as mentioned in Schedule of Requirements, he will not be penalized for delay as per Clause GCC 23.1
5.	Use of Contract Documents and Information; Inspection and Audit by the Procuring agency.	5.1 The Supplier shall not, without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance. 5.2 The Supplier shall not, without the Procuring Agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract. 5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring Agency and shall be returned (all copies) to the Procuring Agency on completion of the Supplier's performance under the Contract if so required by the Procuring Agency. 5.4 The Supplier shall permit the Procuring Agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the donors, if so required by the donors.
6.	Patent Rights	6.1 The Supplier shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring Agency's country.
7.	Performance Guarantee	7.1 Within seven (07) days of receipt of letter of intent/ notification of contract award, the successful Bidder shall furnish to the Procuring Agency the performance guarantee in the amount specified in SCC/ BDS & clause 2.6.2 of ITB. 7.2 The proceeds of the performance guarantee shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract. 7.3 The performance guarantee shall be denominated in the currency of the Contract acceptable to the Procuring Agency and shall be in one of the following forms: Bank Guarantee(b) In case of

		expiry of performance guarantee, the contractor shall renew the performance guarantee valid for warranty period, if required by the procuring agency 7.4 The performance guarantee will be discharged by the Procuring Agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.
8.	Inspections Tests and Training	8.1 The Procuring Agency or its representative shall have the right to inspect the supplied gym equipment to confirm conformity with the Contract specifications, including make/model, frame, motor/drive system, resistance system, weight stack, upholstery, standard accessories and operational parts, warranty, serial numbers, packing and quantity. 8.2 Inspection may be conducted at point of delivery and/or final destination. The supplier shall provide reasonable assistance, OEM datasheets, warranty verification details and serial numbers at no extra cost. 8.3 Should any inspected goods fail to conform to the specifications, the Procuring Agency may reject the goods, and the Supplier shall replace/rectify the rejected goods free of cost. 8.4 The Procuring Agency's post-delivery right to inspect, verify warranty and reject non-conforming goods shall not be limited or waived by any prior inspection 8.5 Nothing in GCC Clause 8 shall release the Supplier from warranty or other obligations under the Contract.
9.	Packing	9.1 The Supplier shall provide such packing of the Goods as is required to prevent damage or deterioration during transit to their final destination. 9.2 Gym Equipment shall be supplied in OEM sealed/standard packaging where applicable, with documentation, standard accessories and installation manuals. Packing shall be sufficient for safe transportation and storage.
10.	Delivery and Documents	10.1 Delivery of the Goods shall be made by the Supplier in accordance with the Form of Bid, Schedule of Requirements and Purchase/Supply Order. 10.2 Upon delivery, the Procuring Agency shall issue receiving certificate subject to inspection, specification/warranty verification and satisfactory report. 10.3 Documents to be submitted by the Supplier include invoice, delivery challan, packing list, OEM warranty/serial-number details, authorization/warranty undertaking, and any other document required in SCC. 10.4 Delivery period may be extended by the Procuring Agency on the written request of the contractor, giving compelling reasons for delay in delivery, subject to applicable rules and contract conditions.
11.	Insurance	11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is seller's responsibility before delivery.
12.	Transportation	12.1 The Supplier shall arrange such transportation of the goods as is required to prevent them from damage or deterioration during transit to their final destination within the time as indicated in the Schedule of Requirements. 12.2. The goods shall be supplied at Site as per Schedule of Requirements on the risk and cost of the Supplier. Transportation including loading/unloading of goods shall be the responsibility of Supplier.
13.	Incidental Services	13.1 The Supplier may be required to provide the following incidental services: (a) submission of Fabric test report/specification sheet and hardware technical details and technical compliance sheet; (b) sample unit / technical demonstration, if required; (c) delivery, installation/commissioning and asset tagging / serial number recording; (d) warranty registration/verification; and (e) replacement/rectification of defective, Wrong fabric, colour, GSM, dimensions, lining or hardware, wrong-specification or non-conforming gym equipment/accessories. 13.2 Prices charged by the Supplier for incidental services shall be included in the Contract Price and shall not exceed the original price of goods/services.
14.	Replacement of Defective / Wrong-Specification / Non-Conforming Gym Equipment	14.1 The Supplier shall be responsible for replacement or rectification of any defective, damaged, non-genuine, Wrong fabric, colour, GSM, dimensions, lining or hardware, wrong-specification, short-supplied or otherwise non-conforming gym equipment/accessory detected during inspection, receipt, verification or warranty period. 14.2 Such replacement/rectification shall be made by the Supplier at its own risk and cost, without any additional financial liability to the Procuring Agency, within the period specified in SCC or as directed by the Procuring Agency. 14.3 The Procuring Agency may reject any lot or part thereof found not conforming to the approved specifications, and the Supplier shall replace the rejected quantity promptly.
15.	Warranty/ Guarantee	15.1 The Supplier warrants that gym equipment supplied under the Contract shall be brand new, genuine, unused, free from defects, and strictly conform to the approved specifications regarding make/model, frame, motor/drive system, resistance system, weight stack, upholstery, standard accessories and operational parts, warranty, packing and quantity. Any defective, damaged, non-

		genuine, Wrong fabric, colour, GSM, dimensions, lining or hardware, wrong-specification, short-supplied or non-conforming goods identified at inspection, receipt or during warranty period shall be replaced/rectified by the Supplier at its own cost within seven (7) working days of written notice, or within the period specified by the Procuring Agency. 15.2 Warranty shall be official/local warranty for minimum one (1) year unless a longer period is quoted/accepted, and shall include parts and service support as per OEM/authorized channel terms.
16.	Payment	16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC. 16.2 The Supplier's request(s) for payment shall be made to the Procuring Agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to SCC, and upon fulfilment of other obligations stipulated in the Contract. 16.3 As per rule-62 of PPR-14, payments shall be made promptly by the Procuring Agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier with all relevant documents, provided the work is satisfactory. 16.4 The currency of payment is Pak. Rupees.
17.	Prices	17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Procuring Agency's request for bid validity extension, as the case may be.
18.	Change Orders	18.1 The Procuring Agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract, only if required for the successful completion of the job, in any one or more of the following: (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring Agency; (b) the method of shipment or packing;(c) the place of delivery; and/or(d) the Services to be provided by the Supplier. 18.2. If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring Agency's change order. But, in no case, the overall impact of the change should exceed 15% of the contract cost and no provisions of PPR-14 should be violated.
19.	Contract Amendments	19.1 Subject to GCC Clause 18, no change in approved make/model, frame, motor/drive system, resistance system, weight stack, upholstery, standard accessories and operational parts, warranty terms, quantity or delivery standard shall be made without prior written approval of the Procuring Agency.
20.	Assignment	20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring Agency's prior written consent. The procuring agency may assign any or all rights and responsibilities to another agency or entity.
21.	Sub-contracts	21.1 If supplier awarded sub-contracts, such award shall not relieve the Supplier from any liability or obligation under the Contract.21.2. Subcontracts must comply with the provisions of GCC Clause 20.
22.	Delays in the Supplier's Performance	22.1 Delivery of the Goods and performance of services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Agency in the Schedule of Requirements. 22.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring Agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring Agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract. 22.3 Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of liquidated damages.
23.	Liquidated Damages	23.1 Subject to the Clause 25, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring Agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to GCC Clause 24 along with other remedies available under PPR-14.

24.	Termination for Default	24.1 The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part: (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract / bidding documents, or within any extension thereof granted by the Procuring Agency pursuant to GCC Clause 22; or (b) if the Supplier fails to perform any other obligation(s) under the Contract; or (c) if the Supplier, in the judgment of the Procuring Agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause, corrupt practices will be defined as per Section-2 (d) of The PPRA Act, 2009.(d) “corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, bidder or Contractor in the procurement process or in Contract execution to the detriment of the procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a Contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following: i. coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party; ii. collusive practice by arrangement between two or more parties to the procurement process or Contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, non-competitive levels for any wrongful gain; iii. offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain; iv. any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation; v. obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a Contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process vi. The Contractor may inform the date of placement of order to the foreign Principal / manufacturer, in case of items to be imported within 15 days of issuance of purchase order, if required by the Procuring Agency. If supplier fails to place order within 15 days of the issuance of purchase order and does not provide the aforementioned information (if required by the Procuring Agency), the contract may be considered for termination or cancellation. On the happening of any of the above event, the performance guarantee will be forfeited. 24.2 In the event the Procuring Agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring Agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.
25.	Force Majeure	25.1 Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance guarantee, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. 25.2 For purposes of this clause, “Force Majeure” means wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes etc. 25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing of such condition and the cause thereof. The Committee, constituted by the Procuring Agency for redressing grievances, will examine the pros and cons of the case and all reasonable alternative means for completion of purchase order under the Contract and will submit its recommendations to the competent authority. However, Unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. Any difference of opinion concerning “Force Majeure” may be decided through means given herein below. 25.4 The procuring agency may extend the delivery period in case of force majeure with or without imposing penalty.
26.	Termination for Insolvency	26.1 The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency.

27.	Termination for Convenience	27.1 The Procuring Agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective. 27.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring Agency at the Contract terms and prices. For the remaining Goods, the Procuring Agency may elect: (a) to have any portion completed and delivered at the Contract terms and prices; and/or (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.
28.	Arbitration and Resolution of Disputes	28.1 The Procuring Agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. 28.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed and/or arbitration as per rule 68 of PPR-14 and in accordance with Arbitration Act-1940.
29.	Governing Language	29.1 The Contract shall be written in English language. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.
30.	Applicable Law	30.1 The Contract shall be interpreted in accordance with the laws of Punjab (Pakistan) unless otherwise specified in SCC.
31.	Notices	31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by e-mail and confirmed in writing to the other party's address specified in SCC. 31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.
32.	Taxes and Duties	32.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency. In case of imposition of new taxes/duties or concession thereof after the deadlines for the submission of bids the effect thereof shall be borne or availed by the procuring agency as the case may be.
33.	Provision of Sample / Demo Unit	33.1 The Procuring Agency may require a sample/demo unit or technical demonstration for checking offered make/model, specifications, frame, motor/drive system, resistance system, weight stack, accessories, warranty and overall conformity with specifications. If the sample/demo unit is found unsatisfactory or materially non-compliant, the bid may be declared technically non-responsive.
34.	Repeat Order	34.1 The contractor may provide additional quantities of gym equipment on repeat order, not exceeding 15% of the original procurement order, under Punjab Procurement Rules 2014, if so required by the Procuring Agency

Section VI. Special Conditions of Contract

Sr. No.	SCC Item / GCC Clause	Provision / Details
1	Definitions GCC Clause 1	GCC 1.1(g): The Procuring Agency is: University of Rasul Mandi Bahauddin. GCC 1.1(h): The Procuring Agency's country is: Islamic Republic of Pakistan. GCC 1.1(i): The Supplier is: [Bidder to provide detail here]. GCC 1.1(j): The Project Site is: University of Rasul, 13km Sarai Alamgir Road, Mandi Bahauddin.
2	Country of Origin GCC Clause 3	2.1 All countries except as per Government of Pakistan policy.
3	Performance Guarantee GCC Clause 7	3.1 GCC 7.1: As per Rule 56 of PPR-14, the amount of performance guarantee, as a percentage of the Contract Price, shall be 10% (Ten per cent) in the shape of non-recourse, irrevocable and unconditional Bank Guarantee or any form as per GCC 7 from scheduled bank of Pakistan on the prescribed format attached with the bidding document. GCC 7.4: The Performance Guarantee shall be retained to cover the Supplier's defect rectification obligations in accordance with GCC Clause 15.1 and SCC Clause 10.
4	Inspections, Tests and Training GCC Clause 8	GCC 8: Pre-delivery and/or post-delivery inspection may be arranged at a site as desired by the Procuring Agency. Acceptance parameters shall include: (i) conformity with approved make/model, frame, motor/drive system, resistance system, weight stack, upholstery and ports/connectivity;(ii) genuine OEM serial numbers and warranty verification;(iii) correct quantity, accessories, chargers/adapters and OEM/standard packing;(iv) absence of physical damage, used/refurbished condition, wrong specification, missing accessories or non-genuine components. Serial numbers and warranty status may be verified through OEM/authorized distributor/dealer channel where applicable.
5	Packing GCC Clause 9	GCC 9.2: The packing, marking and documentation within and outside the packages shall be as per manufacturer standards meeting the safety requirements. Packing should ensure safe and sound delivery at site.
6	Delivery and Documents GCC Clause 10	6.1 Upon dispatch/delivery, the Supplier shall provide: (i) supplier's invoice; (ii) delivery challan; (iii) packing list showing box-wise quantities, make/model and OEM serial numbers; (iv) OEM warranty/serial-number details and warranty undertaking/certificate; (v) manufacturer authorization / authorized distributor or dealer certificate, where applicable; and (vi) any inspection or quality assurance certificate required by the Procuring Agency. 6.2 After satisfactory inspection, the Supplier shall provide original supplier invoice in duplicate showing item description, quantity, make/model, serial numbers, unit price and total price including all taxes.
7	Insurance GCC Clause 11	7.1 GCC 11.1: The Goods supplied under the Contract shall be Delivered Duty Paid (DDP) under which risk is transferred to the Buyer after having been delivered. Hence insurance coverage is seller's responsibility. Since the Insurance is seller's responsibility, they may arrange appropriate coverage.
8	Incidental Services GCC Clause 13	GCC 13.1: Incidental services to be provided are: (a) Fabric test report/specification sheet and hardware technical details and technical compliance sheet; (b) sample unit / technical demonstration, if required; (c) delivery, installation/commissioning and Joint site measurement and room/window-wise installation record; (d) warranty registration/verification; and (e) replacement/rectification of defective or non-conforming gym equipment/accessories.
9	Replacement of Defective / Wrong-Specification / Non-Conforming Gym Equipment GCC Clause 14	GCC 14.1: The Supplier shall ensure replacement/rectification of defective, damaged, non-genuine, Wrong fabric, colour, GSM, dimensions, lining or hardware, wrong-specification, short-supplied or otherwise non-conforming gym equipment/accessories at its own cost within seven (07) working days of written notice or as specified in the Purchase Order/Contract.
10	Warranty GCC Clause 15	10.1 GCC 15.1: The successful bidder shall be responsible for official/local warranty support for minimum one (1) year. Warranty must be verifiable through OEM/authorized distributor/dealer channel where applicable. Any defect or non-conformity shall be rectified/replaced at supplier's cost within the specified period.
11	Sample Provision	Sample/demo unit may be required by the Procuring Agency, at the supplier's cost, to verify offered specifications before award or before acceptance of supply. Sample/demo requirement shall not restrict competition and shall be used only for verifying conformity with specifications.

12	Payment GCC Clause 16	12.1 GCC 16.1: The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: a) Payment in Pak Rupees shall be made through cross cheque / bank transfer after complete delivery of the gym equipment, submission of invoice and delivery documents, and satisfactory inspection / acceptance by the Procuring Agency. The contractor shall provide all necessary supporting documents along with the invoice for payment.
13	Prices GCC Clause 17	13.1 Prices shall be: Fixed and shall not be adjusted.
14	Liquidated Damages GCC Clause 23	14.1 GCC 23.1: Applicable rate: 3% per month of late delivered goods. (a) In case deliveries are not completed within the time frame specified in the schedule of requirements / contract, a Notice will be served on the Bidder which will be followed by liquidated damages and the procuring agency may terminate the Contract to the extent of undelivered portion of Goods. (b) Once the cumulative amount of liquidated damages reaches ten percent (10%) of the un-delivered quantity of goods, the Procuring Agency may rescind the contract, without prejudice to other courses of action and remedies open to it. (c) If the Bidder fails to complete the supply of goods, the amount of Performance Guarantee to the extent of undelivered portion of supplies of relevant Goods may be forfeited/encashed to the Procuring Agency's account and the Bidder may be blacklisted. (d) Delay in delivery of the required quantity, or failure to replace defective, damaged, non-genuine, Wrong fabric, colour, GSM, dimensions, lining or hardware, wrong-specification, non-conforming or short-supplied gym equipment within the stipulated period, shall also attract liquidated damages. (e) If the Bidder fails to complete the required supply or replacement of defective / rejected gym equipment, the amount of Performance Guarantee to the extent of the undelivered or unreplaced quantity of the relevant goods may be forfeited / encashed to the Procuring Agency's account and the Bidder may be blacklisted. (f) If the Bidder fails to supply the whole of the Goods, the entire amount of Performance Guarantee may be forfeited / encashed to the Procuring Agency's account and the Bidder may be blacklisted.
15	Resolution of Disputes GCC Clause 28	15.1 The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows: As per Rule 68 of PPR-14, in the case of a dispute between the Procuring Agency and the Supplier, the dispute shall be referred to arbitration in accordance with the Pakistan Arbitration Act, 1940.
16	Governing Language GCC Clause 29	16.1 The Governing Language shall be: English.
17	Applicable Law GCC Clause 30	17.1 GCC 30.1: The Contract shall be interpreted in accordance with the laws applicable in the jurisdiction of the province of Punjab, Pakistan, which includes the following legislation: a. The Contract Act, 1872. b. The Arbitration Act, 1940.
18	No Change in Approved Specifications	18.1 No change in approved make/model, frame, motor/drive system, resistance system, weight stack, upholstery, standard accessories and operational parts, warranty terms, quantity or delivery standard shall be allowed without prior written approval of the Procuring Agency.
19	Notices GCC Clause 31	19.1 Procuring Agency's address for notice purposes: GCC 31.1: Office of Convener, Procurement Committee, University of Rasul, 13km, Sarai Alamgir Road, Mandi Bahauddin. Tel: 0546-553216Tel: 0546-553354 19.2 Supplier's address for notice purposes: Please provide.

Section VII. Schedule of Requirements

7.1 Schedule of Requirements

The delivery schedule expressed as days stipulates a delivery date which is the date at which delivery is required.

Procurement of Curtains

SR	ITEM	SPECIFICATIONS	REQUIRED QUANTITY		DELIVERY PERIOD
1	Curtains	Supply, stitching and installation of heavy-duty curtains made of tightly woven jute fabric weighing at least 350 GSM, with felt backing/lining. The combined weight of jute fabric and felt shall be 450 GSM or more. The fabric shall be durable, fade-resistant, dust-resistant and uniform in color. Curtains shall have reinforced side stitching, double-folded bottom hems and corrosion-resistant steel eyelet rings fixed at 6-inch center-to-center spacing along the top. Matching fabric tie-back belts shall be provided for each curtain panel. The total finished curtain width shall be at least 1.5 times the window opening width to provide proper fullness. Curtains shall start 6 inches above the top of the window and extend to 2 inches above the finished floor level. Exact measurements shall be taken at the site before stitching. Color, fabric, felt, eyelets and stitching samples shall be approved by the Procuring Agency before bulk supply. Steel curtain pipe, having a minimum diameter of 1 inch (25 mm) and minimum wall thickness of 1.2 mm (18 gauge). The pipe shall be straight, rust-resistant and capable of carrying the curtain weight without bending. Heavy-duty brackets shall be installed at both ends, positioned at least 6 inches beyond each side of the window, with additional support at the center or at maximum 6-foot intervals for longer pipes. The pipe shall be supplied complete with matching steel brackets, center supports, end caps/finials, screws, wall plugs and all other required installation accessories. Corrosion-resistant decorative bullet hooks, along with matching curtain tie-back belts, shall be installed on both sides of each window.	Size	Qty.	30 Days
			5ft x 6ft	12	
			5ft x 8ft 6 inches	01	
			8ft x 6ft	15	
			6f x 5ft 6 inches	80	
			6ft x 6ft 6 inches	81	
			6ft x 3ft 6 inches	100	
			5ft x 5ft	114	
			3ft x 5ft	14	
			4ft x 5ft	6	
			16ft x 6ft 6 inches	6	
			16ft x 7ft 6 inches	4	
			15ft x 6ft	4	
			12ft x 6ft	14	
			6ft x 6ft	14	
			4ft x 6ft	8	

Section VIII. Sample Forms

8.1. Bid Submission Form

[To be signed & stamped by the Bidder and reproduced on the letter head. To be uploaded with the Bid, in case of Single Stage One Envelope Procedure and with the Technical Bid, in case of Single Stage Two Envelope Procedure]

No: _____ Date: _____

To

Convener, Procurement Committee,
University of Rasul Mandi Bahauddin.

Having examined the bidding documents including Addenda Nos. _____ if any, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply, deliver, install/commission and provide warranty support for the item(s) quoted by the Bidder (Procurement of Curtains in conformity with the said bidding documents for the sum of [total bid amount in words and figures firm and final including all taxes etc] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will submit **Bank Guarantee in a sum equivalent to 10% of the Contract Price** for the due performance of the Contract, in the form prescribed by the Procuring Agency.

We agree to a Bid by this Bid for bid for a period of 60 days from the date fixed from Bid opening under clause 2.3.8 of the Instructions to Bidder, and it shall remain warranty/packing upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed (if required), this Bid, together with your written acceptance thereof and your notification of award, shall constitute a warranty/packing Contract between us.

The Composition of our bid uploaded consists on separate Technical and financial bids, detail of which is as follows:

Technical bid includes the following:

- Original Bid form scanned (as per **form 8.1 of Bidding documents**) on letter head of the firm, duly signed and stamped.
- Complete bidding document (without filling) signed and stamped by the bidder
- All the forms relevant to the technical bid, to be reproduced on the letter head of the bidder as indicated on each individual form.
- Bid Security online paid copy attached
- OEM/manufacture datasheets or brochures, offered make/model/part number details, technical compliance sheet, warranty details, after-sales/service arrangement, spare-parts support, installation/commissioning plan, packing details and delivery plan listed in the checklist relevant to the Technical Bid.

Financial bid uploaded includes the following:

- Original Bid form scanned (as per **form 8.1 of Bidding documents**) on letter head of the firm, duly signed and stamped.
- Price schedule / financial form scanned (as per **form 8.10**) to be reproduced on the letter head of the bidder duly signed and stamped.
- Copy of bid security form along with copy of **online paid slip**.
- Documents listed in check list relevant to financial bid.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name & Address of Goods Provider	Amount (Rs.)

(If none, state none)

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 20_____.

[signature]

[Name & in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

8.3. Bidder's Undertaking / Manufacturer Authorization / Bidder Undertaking Form

[To be signed and stamped by the Bidder and to be uploaded with Technical Bid]

[See Clause 2.3.6 (iii) of the Instructions to Bidders.]

To:

Convener, Procurement Committee,
University of Rasul Mandi Bahauddin.

WHEREAS [name of bidder] is duly established and has the necessary authority, supply capacity and arrangements to supply, deliver, install/commission and provide warranty support for gym equipment, we hereby undertake to execute the contract strictly in accordance with the bidding documents and approved specifications.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation to Bids.

[Signature for and on behalf of the Bidder]

Contact Number: _____

Official Address: _____

Email Address: _____

Note: This undertaking shall be on the letterhead of the Bidder and shall be signed by a person duly authorized to bind the Bidder.

8.4. Bidder Profile Form

[To be signed & stamped by the Bidder and reproduced on the letter head. To be uploaded with Technical Bid]
Please provide all addresses of offices, service/support centers, warehouses/storage facilities and authorized branch offices relevant to this supply.

Sr.#	Particulars
1.	Name of the Company:
2.	Registered Office:
	Address: _____ Office Telephone Number: _____ Email: _____
3.	Contact Person:
	Name: _____ Personal Telephone Number: _____ Email Address: _____
4.	Details of District wise Offices:
	Address: _____ Office Telephone Number: _____ Email: _____
	Address: _____ Office Telephone Number: _____ Email: _____
	Address: _____ Office Telephone Number: _____ // _____ Email: _____
5.	Registration Details:

a) Attachment of Income Tax Returns (Last 03 years)

b) Details of Experience (Last 03 Years)

(i)	Supply of Similar nature & similar cost or above (Agency/Department)	Item Name relevant to package
	1-	
	2-	
	3-	
	4-	
	5-	
(ii)	Value of total Projects/Tenders/Pos	Amount (Rs. In Million)
	1-	
	2-	
	3-	
	4-	
	5-	

c) Staff Detail and last month Payroll with following detail duly signed and stamped

Sr #	Name of Employee	Designation	Highest Qualification	Technical Certification / Registration #

d) Total Annual Sales /Annual Turnover (last 03 years)

e) Fixed Assets detail

f) Bank balance / credit Limit

g) detail of supply setup, quality control system, warranty/service support arrangement, serial-number/asset-tagging arrangement, packing arrangement and delivery setup.

h) List of offices other than head office with Complete address, ownership / rent agreement, years of office established on the same place.

8.5. General Information Form

[To be signed & stamped by the Bidder and reproduced on the letter head. To be uploaded with Technical Bid]

	Particulars			
Company Name				
Abbreviated Name				
National Tax No.			Sales Tax Registration No	
PRA Tax No.				
No. of Employees			Company's Date of	
			Formation	

*Please attach copies of NTN, GST Registration & Professional Tax Certificate

Registered Office Address		State/Province	
City/Town		Postal Code	
Phone		Fax	
Email Address		Website Address	

Signed by an authorized Officer of the company

Name of Officer: _____

Title of Officer: _____

Name of Company: _____

8.6. Affidavit

[To be printed on PKR 300 Stamp Paper, duly attested by oath commissioner. Submitted to PA before closing time]

Name: _____

(Applicant)

I, the undersigned, do hereby certify that all the statements made in the Bidding document and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the procuring agency, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, company or corporation to furnish any additional information requested by the University of Rasul of the Punjab deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the University of Rasul. The undersigned further affirms on behalf of the firm that:

- (i) The firm is not currently blacklisted by the procuring agency.
- (ii) The documents/photocopies provided with Bid are authentic. In case, any fake/bogus document was found at any stage, the firm shall be blacklisted as per Law/ Rules.
- (iii) Affidavit for correctness of information.
- (iv) We undertake that, in case our bid is accepted, the gym equipment and accessories to be supplied under the contract shall be brand new, genuine, unused, non-refurbished and shall strictly conform to the approved specifications regarding make/model, frame, motor/drive system, resistance system, weight stack, upholstery, standard accessories, warranty, packing, installation/commissioning and quantity.
- (v) We have read all terms & conditions and undertake to abide by all Terms & Conditions mentioned in this bidding document.
- (vi) We also hereby categorically confirm that the proposal / bid offered by us complies to particulars and specification as given in the Bidding Documents.

[Name of the Contractor/ Bidder/ Supplier] undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the company

Name of Officer: _____

Title of Officer: _____

Name of Company: _____

Date: _____

8.7. Performance Guarantee Form

[To be signed & stamped by the Bidder and reproduced on the letter head. To be provided with contract documents]

To,

Convener, Purchase Committee,

University of Rasul Mandi Bahauddin.

WHEREAS [name of Supplier] (hereinafter called “the Supplier”) has undertaken, in pursuance of “Invitation to Bid for Package No. UOR/DP/2026-27/08, ‘Procurement of Curtains’,” to supply [] (hereinafter called “the Contract”).. Dated 20

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a schedule bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of _____ [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of _____ [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ____ day of _____ 20____ or _____ days [insert number of days] after the rectification of the Defects, whichever is later.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____

Date _____

8.8. Technical Bid Form

Form-I

[To be signed & stamped by the Bidder and reproduced on the letter head. To be uploaded with Technical Bid]
To,
Convener, Procurement Committee,
University of Rasul Mandi Bahauddin.

Having examined the bidding documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply, deliver, install/commission and provide warranty support for the following items.

Procurement of Curtains

SR	ITEM	SPECIFICATIONS	REQUIRED QUANTITY	BIDDER SPECIFICATION
1	Curtains	Supply, stitching and installation of heavy-duty curtains made of tightly woven jute fabric weighing at least 350 GSM, with felt backing/lining. The combined weight of jute fabric and felt shall be 450 GSM or more. The fabric shall be durable, fade-resistant, dust-resistant and uniform in color. Curtains shall have reinforced side stitching, double-folded bottom hems and corrosion-resistant steel eyelet rings fixed at 6-inch center-to-center spacing along the top. Matching fabric tie-back belts shall be provided for each curtain panel. The total finished curtain width shall be at least 1.5 times the window opening width to provide proper fullness. Curtains shall start 6 inches above the top of the window and extend to 2 inches above the finished floor level. Exact measurements shall be taken at the site before stitching. Color, fabric, felt, eyelets and stitching samples shall be approved by the Procuring Agency before bulk supply. Steel curtain pipe, having a minimum diameter of 1 inch (25 mm) and minimum wall thickness of 1.2 mm (18 gauge). The pipe shall be straight, rust-resistant and capable of carrying the curtain weight without bending. Heavy-duty brackets shall be installed at both ends, positioned at least 6 inches beyond each side of the window, with additional support at the center or at maximum 6-foot intervals for longer pipes. The pipe shall be supplied complete with matching steel brackets, center supports, end caps/finials, screws, wall plugs and all other required installation accessories. Corrosion-resistant decorative bullet hooks, along with matching curtain tie-back belts, shall be installed on both sides of each window.	Size	Qty.
			5ft x 6ft	12
			5ft x 8ft 6 inches	01
			8ft x 6ft	15
			6f x 5ft 6 inches	80
			6ft x 6ft 6 inches	81
			6ft x 3ft 6 inches	100
			5ft x 5ft	114
			3ft x 5ft	14
			4ft x 5ft	6
			16ft x 6ft 6 inches	6
			16ft x 7ft 6 inches	4
			15ft x 6ft	4
			12ft x 6ft	14
			6ft x 6ft	14
			4ft x 6ft	8

Stamp & Signature of Bidder

8.9. Contract Form

[To be signed & stamped by the Bidder and reproduced on the letter head. To be provided with contract documents]

THIS AGREEMENT made the ____ day of _____ 20____ between [*name of Procuring Agency*] (hereinafter called “the Procuring Agency”) of the one part and [*name of Supplier*] of (hereinafter called “the Supplier”) of the other part:

WHEREAS the Procuring Agency invited bids for certain goods and ancillary services, viz., Procurement of Curtains, and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Form of Bid and the Price Schedule submitted by the Bidder;
 - (b) Schedule of Requirements;
 - (c) The Technical Specifications;
 - (d) The General Conditions of Contract;
 - (e) The Special Conditions of Contract; and
 - (f) The Procuring Agency’s Notification of Award/ Letter of Intent.
 - (g) Contract agreement
 - (h) Complete Bidding Document
3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the supply and installation/commissioning of gym equipment and to replace defective / non-conforming / wrong-specification gym equipment in conformity in all respects with the provisions of the Contract
4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the supply, delivery, installation/commissioning and warranty support of gym equipment; the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.
5. All disputes or differences between the parties in connections with or arising out of this agreement shall be settled through arbitration in accordance with the provisions of Punjab Procurement Rules 2014. The arbitration should be made through mutually agreed single arbitrator under Arbitration Act 1940.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year mentioned above.

Procuring Agency	Supplier / Contractor
Signature: _____ Name: _____ CNIC #: _____ Designation: _____ Date: _____	Signature: _____ Name: _____ CNIC #: _____ Designation: _____ Date: _____
Witness 1	Witness 2
Signature: _____ Name: _____ CNIC #: _____ Date: _____	Signature: _____ Name: _____ CNIC #: _____ Date: _____

8.10. Financial Bid Form/Price Schedule

[To be signed & stamped by the Bidder and reproduced on the letter head. To be uploaded with the Bid, in case of Single Stage One Envelope Procedure and with the Technical Bid, in case of Single Stage Two Envelope Procedure]

To,
Convener, Procurement Committee,
University of Rasul Mandi Bahauddin.

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply, deliver, install/commission and provide warranty support for the following gym equipment in conformity with the below mentioned prices at

Note: Bidders may quote for one or more items. Each item shall be evaluated separately.

Procurement of Curtains

Sr. No.	Item Name with Specifications	Quantity along with Unit	Pak Rupees				
			Unit Price without GST	GST per Unit	Unit Price with GST	Total Price Inclusive all Taxes (In Words & Figures)	
1	Supply, stitching and installation of heavy-duty curtains made of tightly woven jute fabric weighing at least 350 GSM, with felt backing/lining. The combined weight of jute fabric and felt shall be 450 GSM or more. The fabric shall be durable, fade-resistant, dust-resistant and uniform in colour. Curtains shall have reinforced side stitching, double-folded bottom hems and corrosion-resistant steel eyelet rings fixed at 6-inch centre-to-centre spacing along the top. Matching fabric tie-back belts shall be provided for each curtain panel. The total finished curtain width shall be at least 1.5 times the window opening width to provide proper fullness. Curtains shall start 6 inches above the top of the window and extend to 2 inches above the finished floor level. Exact measurements shall be taken at the site before stitching. Colour, fabric, felt, eyelets and stitching samples shall be approved by the Procuring Agency before bulk supply. Steel curtain pipe, having a minimum diameter of 1 inch (25 mm) and minimum wall thickness of 1.2 mm (18 gauge). The pipe shall be straight, rust-resistant and capable of carrying the curtain weight without bending. Heavy-duty brackets shall be installed at both ends, positioned at least 6 inches beyond each side of the window, with additional support at the centre or at maximum 6-foot intervals for longer pipes. The pipe shall be supplied complete with matching steel brackets, centre supports, end caps/finials, screws, wall plugs and all other required installation accessories. Corrosion-resistant decorative bullet hooks, along with matching curtain tie-back belts, shall be installed on both sides of each window.	Size	Qty.				
		5ft x 6ft	12				
		5ft x 8ft 6 inches	01				
		8ft x 6ft	15				
		6f x 5ft 6 inches	80				
		6ft x 6ft 6 inches	81				
		6ft x 3ft 6 inches	100				
		5ft x 5ft	114				
		3ft x 5ft	14				
		4ft x 5ft	6				
		16ft x 6ft 6 inches	6				
		16ft x 7ft 6 inches	4				
		15ft x 6ft	4				
		12ft x 6ft	14				
		6ft x 6ft	14				
		4ft x 6ft	8				
Grand Total							

Amount of Grand total in Words: (_____)

We understand that the Procuring Agency intends to award the contract to the lowest evaluated bidder. We will not claim any additional cost in respect of the aforesaid gym equipment due to any price variation during the validity of the bid and execution period of the contract.

Note: All applicable taxes at the time of payment will be deducted. Change in the rate of tax announced by the Govt. from time to time will be applicable for the purpose of deduction of tax.

Note:

In case of difference between unit price and total price, unit price shall prevail and total price shall be “final”. (Please refer ITB clause 2.5.6).

In case of difference between amount in “words” and amount in “figures”, amount in “words” shall be considered final.

Stamp & Signature of Bidder _____

Name: _____

Designation: _____

Date: _____

8.11. Bid Security Form

[To be signed & stamped by the Bidder and reproduced on the letter head. To be uploaded with Technical Bid.
Required if the bid security is in shape of bank guarantee]

Whereas *[name of the Bidder]* (hereinafter called “the Bidder”) has submitted its Bid dated *[date of submission of Bid]* for the supply of *[name and/or description of the goods]* (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called “the Bank”), are bound unto *[name of Procuring Agency]* (hereinafter called “the Procuring Agency”) in the sum of for which payment well and truly to be made to the said Procuring Agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of _____ 20__.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring Agency during the period of Bid validity:
 - (a) Fails or refuses to execute the Contract Form, if required; or
 - (b) Fails or refuses to furnish the Performance Guarantee, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring Agency up to the above amount upon receipt of its first written demand, without the Procuring Agency having to substantiate its demand, provided that in its demand the Procuring Agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including thirty (30) days after the period of Bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

[Signature of the Bank]

[The Procuring Agency may alter or modify the details of this form in accordance with PPR-14 keeping in view its requirements, nature of procurement i.e. Bulk/Framework, item wise/package wise and form of contract to be adopted (i.e. DDP, CIF, C&F, FOR, FOP etc. if applicable) However, for a standard procurement/contract contents of a generalized this Form may be as provided above.]

8.12. Draft Integrity Pact

(For the procurement of Rs. 10,000,000 and above)

The lowest evaluated successful bidder shall sign and stamp the below mentioned Integrity Pact for the procurement contracts exceeding Rupees 10 million. Failure to provide such integrity pact shall make the bidder non-responsive.

Contract No. _____ Dated _____ Contract Value: [To be filled in at the time of signing of Contract]

Contract Title: _____

..... [Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Punjab (GOP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GOP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GOP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GOP under any law, contract or other instrument, be voidable at the option of GOP.

Notwithstanding any rights and remedies exercised by GOP in this regard, [name of Supplier] agrees to indemnify GOP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GOP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP.

Name of Buyer:

Signature:

[Seal]

Name of Seller/Supplier:

Signature:

[Seal]

Section IX- Check List/ Table of Contents

[To be uploaded after being signed and stamped on Bidder's letter head pad]

The provision of this checklist is essential prerequisite along with submission of tenders

Sr. #	Detail of documents with Bid	Annex#
1	Letter for Submission of Tender Documents on Letter head	A
2	Original Bid Submission (Form 8.1) on letter head of the firm duly signed and stamped.	A
3	Technical Bid Form (as per form 8.8 of Bidding documents) on letter head of the firm duly signed and stamped. (Form-I)	A
4	Bidder Commentary Form 8.8 (Form-II) on letter head of the firm duly signed and stamped.	A
5	Fabric test report/specification sheet and hardware technical details, technical compliance sheet, offered model/part number details, warranty details, after-sales/service arrangement and delivery plan.	A
6	Complete bidding Documents unfilled duly signed and stamped.	B
7	NTN registration certificate of firm. verifiable copy	C
8	General Sales Tax registration certificate of firm. verifiable copy	C
9	Active Tax Payer Status FBR	C
10	Professional Tax certificate 2024 or latest. Attested copy	C
11	Signed and stamped Turnover statement along with audit report/ return for last 03 years (2022, 2023 & 2024)	D
12	certificate of legally and financially autonomous & operation of non-dependency to Government under commercial law (for Government-owned enterprises).	D
13	An affidavit (form 8.6) on legal stamp paper worth Rs. 300 to the effect as per BDS 13(i)	D
14	Bidder's undertaking confirming production capacity and compliance with specifications (form 8.3)	E
15	Registration of bidder/ firm with Relevant body (e.g., SECP/ CCI/ etc.)	E
16	Undertaking for replacement/rectification of defective, damaged, Wrong fabric, colour, GSM, dimensions, lining or hardware, wrong-specification, non-genuine, non-conforming or short-supplied gym equipment/accessories, if any.	E
17	Statement of supply orders bearing order No. & date, supply title, amount of supply, year wise for 2022, 2023 & 2024 along with Supply order or purchase order or completion certificates with public sector	F
18	Statement of supply orders bearing order No. & date, supply title, amount of supply, year wise for 2022, 2023 & 2024 along with Supply order or purchase order or completion certificates with private sector	F
19	Tax Returns for Financial Year 2022, 2023 & 2024.	F
20	Bank statement / credit limit June 2025	F
21	Bidders profile Form (as per form 8.4 of Bidding documents) on letter head of the firm, duly signed and stamped.	G
22	General Information Form (as per form 8.5 of Bidding documents) on letter head of the firm duly signed and stamped.	G
23	Latest Payroll of employees on letter head of the firm duly signed and stamped.	G
24	List of Employees Names along with designation, qualification	G
25	Employees related final degree/ diploma/ transcripts.	G
26	Completion / satisfactory performance certificates for supply and supply jobs of similar nature	H
27	Certificate / undertaking regarding supply / production setup, quality control system, and packing / delivery arrangements	H
28	Documentary evidence of office/service/support setup, warranty support arrangement, delivery/packing facilities, warehouse/storage arrangement and relevant technical/support staff.	H

Note: Bidder is required to submit Original Bid Security Instrument (Lot wise), original affidavit (form 8.6) on legal stamp paper worth Rs. 300 to the effect as per BDS 13(i) in an envelope clearly marked with the Bidding Document Number, and Title in the office of Director Procurement PMU, University of Rasul, before Bid submission deadline, failing which bid shall be rejected.

Sr. #	Detail of documents with Financial Bid
1	Letter for Submission of Tender Documents on Letter head
2	Original Bid Submission Form 8.1 on letter head of the firm duly signed and stamped.
3	Financial Bid Form/ Price Schedule (as per form 8.10 of Bidding documents) on letter head of the firm duly signed and stamped.

Certified that all the above required documents are uploaded in sequence.

Sr. #	Detail of documents required at the time of contract signing
1	Letter of Acceptance
2	Performance Guarantee of amount of Rs. 10% of contract value (Bank Guarantee)
3	Contract form 8.9 on non-judicial e-stamped paper of value @ 0.25% of contract value or min Rs. 1200
4	Integrity Pact Form 8.12 (in case contract value is above Rs. 10.000M)

Certified that all the above required documents will be provided at the time of signing of contract.

Stamp & Signature of Bidder _____